



## Overnight Associate Job Description

Dioji K-9 Resort & Athletic Club is a refreshing approach to full-service canine care. Inspired by a dog's love for play and affection, Dioji offers a 10,000 sq ft, cage-free tropical oasis with unparalleled amenities and hospitality. We currently have 3 locations in California.

*'For those who know and appreciate the best, Dioji is at your service.'* It is the people of Dioji that make the difference. Our team members provide excellent customer service and attentive, loving care to each and every canine guest. They also take pride in our facility and work diligently as a team to maintain our high standard of cleanliness and safety.

### Overnight Associate

The Overnight Associate position is key to the overall success of Dioji's cage-free 'slumber party' style of dog boarding. This job is very unique, as it requires hands-on, attentive care for a group of our canine guests through the nighttime hours. Each shift runs from 9pm-7am, during which the team member is solely responsible for the comfort and safety of the assigned group in one of our cage-free evening suites. If you are a dog-loving night owl and the position sounds like a good fit for you – please read on! Part-Time Overnight Associates generally work 1-2 shifts per week; Full Time up to 4 nights per week.

### Responsibilities:

Dioji's Overnight Associates are expected to perform several tasks throughout a single shift, some of which include:

- Room management - constantly being alert to actively manage all dogs in your assigned boarding room, ensuring proper and safe play if any, and a calm environment for sleeping dogs
- Caregiving – give love and attention to all dogs, with extra attention to those who seem anxious or nervous in a new sleep setting
- Attention to detail – paying close attention to notes passed on from daytime staff, taking notes during nighttime hours to pass on to next day supervisor, being attentive throughout entire shift in order to collect and pass on any notes to further care for our overnight guests
- Communication – accepting and acting upon daytime notes, clearly passing on important information to next day staff about any overnight guest
- Safe practices - handling dogs while safely moving between various areas throughout the facility
- Maintaining a sanitary environment - cleaning and other janitorial duties to maintain a sanitary facility. This includes, but isn't limited to, cleaning up after the animals and sanitizing facility grounds both inside and around the property to meet Dioji's high standards.
- Emergency practices – Handling emergency situations in a proper manner to provide appropriate care for all dogs involved
- Housekeeping duties – keeping up with laundry (if applicable) and other cleanliness items to keep the facility clean and well organized

Additional duties - Working as part of a team in order to assist other team members when needed. This can include a variety of tasks that provide excellent overall service and care for our clients

#### Goleta

Address 7340 Hollister Ave. | Phone 805.685.6068  
Fax 805.456.0454 | Email [info@dioji.com](mailto:info@dioji.com)

#### Santa Barbara

Address 822 E. Yanonali St. | Phone 805.845.0500  
Fax 805.880.0328 | Email [infosb@dioji.com](mailto:infosb@dioji.com)



### **Qualifications:**

Dioji offers an extensive training program for each Overnight Associate responsibility, including full training in canine behavior and safe handling techniques. You just need to bring a good attitude, share our love of dogs, and be ready to work hard as part of an amazing team! Below are the qualifications for a successful candidate:

- Able to work individually as well as part of a team
- Able to move from prone position to standing and/or walking during entire shift (10 hour)
- Use of hands, arms, and shoulders in repetitive motion to handle dogs in the overnight room, or while escorting
- Occasional bending, twisting, or squatting of the body and limbs when needed to handle dogs
- Frequently lift weight up to 25 lbs, and occasionally up to 50 lbs
- Occasionally carry weight up to 25 lb for less than 10 feet
- Able to assess situations and make quick decisions to provide excellent care for boarding dogs
- Communicate effectively with daytime staff on any overnight situations to be aware of
- Proper handling of pet waste and cleaning chemicals
- Must be quick on your feet and agile in an active dog environment
- Exposure to noise associated with a dog-friendly environment
- Applicants must be at least 18 years of age
- Hard working, reliable, team-oriented and punctual
- Able to work in a fast-paced, active environment
- Share our love of dogs! 6 months of professional, animal related experience is recommended but not required (volunteer work counts!)

### **Benefits:**

- Competitive pay with management advancement opportunities.
- Both Full and Part Time positions are available
- Full-Time positions include medical benefits (health care, dental, and vision insurance)
- Paid time off
- Paid sick time
- Elevated holiday pay
- Retirement plans
- Family and medical leave
- Short & long term disability
- Employee Assistance Program for counseling needs
- Workers compensation
- 20% off Employee discount on Dioji retail and services
- Skill and leadership training programs
- Quarterly team bonding activities (such as bbq's, bowling, and other outings)
- Employee of the month rewards and recognition
- Exposure to numerous dog breed varieties
- Unique and rewarding work environment with wonderful people!

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